

Minutes  
Lakeway Municipal Utility District  
Board of Directors Meeting  
March 11, 2020

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Lawrence Christian Jerry Hietpas Don Goff John Sayre
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Directors Absent:	Larry Burmeier
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Staff Present:	Earl Foster Loyd Smith
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QUORUM

1. Determine Quorum and Call to Order

Meeting was called to order at 9:30 AM.  
Hietpas declared a quorum of Directors present.

2. Pledge of Allegiance was led by Hietpas.

CITIZENS

3. None

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AGENDA ITEMS:

4. Discussion and possible action on Certificate of Unopposed Candidates for the May 2, 2020 election.

- Foster explained that there were no new applicants for a position on the ballot other than Christian, Goff, and Sayre, so the election will need to be cancelled.
- Sayre moved to approve the Certificate as presented; Goff seconded.
- General Board discussion.
- Motion passed unanimously.

5. Discussion and Possible Action on Order of Cancellation of the May 2, 2020 election.
  - Foster reviewed the formal Order required to cancel the election.
  - Christian moved to approve the Order; Hietpas seconded.
  - General Board discussion.
  - Motion passed unanimously.
  
6. Discussion and possible action to approve Pond Agreement between HSD-Lakeway Holdings, LTD and Lakeway MUD.
  - Foster explained that the tank site on Loman's Crossing sits on one acre and there is no room for a pond, and that it is written that whoever purchases the surrounding land must provide adequate space on which to construct a pond. The Fifth Amendment to the contract states the HSD has to finalize this agreement; attorneys for both parties have reviewed and approved the agreement.
  - Goff asked when they would put the pond in; Foster replied once they start construction.
  - Hietpas asked if HSD was in agreement; Foster said yes, that HSD has already signed.
  - Sayre asked about the size of the pond; Foster replied that would depend on what the City requires which is typically enough to handle a 25 year rain event.
  - Goff moved to approve the quote as presented; Sayre seconded.
  - General Board discussion.
  - Motion passed unanimously.
  
7. Discussion and possible action to approve purchase of VFD for High Service Pumps A.
  - Foster said one of the pumps failed and needs to be replaced.
  - Sayre asked if we would replace with a new one; Foster said yes, not a used pump.
  - Hietpas said the new pump saves energy expense; Foster agreed saying it powers up gradually and doesn't cause the big meter surge the older ones do.
  - Sayre mentioned they were variable frequency drives.
  - Goff asked what the life span was; Foster replied around 20 years.
  - Hietpas moved to approve the purchase as presented; Christian seconded.
  - General Board discussion
  - Motion passed unanimously.
  
8. Discussion and possible action to approve Pay Application #1 Trey Evans Co. for painting of MicroFloc B unit.
  - Foster presented the Pay Application, saying it was just a formality in the interest of good communication since the expenditure had already been Board approved.

- Hietpas said Zebra Mussels were found in the unit, and had to be removed and the beads replaced, and now that we are treating with chemical it probably won't happen again. Foster agreed.
  - Christian asked if all of the Mussels that were found were dead; Foster said yes.
  - Hietpas noted that the signs on the Chemical Feed Building were scary.
  - Sayre noted that the Federal Government requires certain signage.
  - Foster noted the Chemicals being used have been approved by the EPA and TCEQ.
  - Hietpas said the Water Supervisor, Raf Mendoza, and his team have done a fine job and are to be complimented for getting ahead of the Zebra Mussel issue.
  - Goff moved to approve the Pay Application #1 as presented; Sayre seconded.
  - General Board discussion.
  - Motion passed unanimously.
9. Discussion and possible action on Progress of Out of District pressure sewer system for the first 17 sections of Lakeway Phase 1.
- Foster updated the Board on progress mentioning Porpoise Park, Lakeway Dr., Dragon, Dragon Park, and the Driving Range.
  - Hietpas noted the Front 9 on Live Oak was virtually complete; Foster agreed saying it was in the high 90 percentile.
  - Hietpas said the LMUD crews had also hooked up 30 houses on emergencies while doing the other work. Foster said yes, 31-32 houses are hooked up, with another approximate 30 on the waiting list.
  - Hietpas said we are now ready to start on the back 9; Foster agreed.
  - Hietpas noted it was good that we have no citizens at this meeting complaining about our work.
  - Sayre asked about the timeline; Foster said it has been pushed, and would discuss on the next item.
  - No action was taken.
10. Discussion and possible action on Award of Contract for Out of District Wastewater Project Lift Station, Force Main, and S-5 Water Recycling Plant Improvements.
- Foster asked to pull this item, as Staff was not ready to make a recommendation to the Board since the Bids were received just one day before the Board Meeting. He recommended there be a Special Meeting March 18 to present Staff recommendations.
  - Hietpas asked how this Contract fit into the overall project; Foster said this is a major part to connect all of Live Oak to the system.
  - Foster explained that this is a 10 month (300 days) contract, and will push Phase 1 back 5 months.
  - Sayres said as a result Live Oak would start hooking up in January 2021; Foster agreed saying grinder pumps could begin installation prior to that.
  - Goff asked if all bids were for the same time frame; Foster said yes, 300 days.

- Sayre asked if all bidders were qualified; Foster said yes.
  - Item was pulled from the agenda.
11. Discussion and possible action on Bob Rives for E&O Committee.
- Foster said Bob Rives moved out of LMUD service area, but the Board approved leaving Bob on the Committee since there was a shortage of qualified members. This request is to extend Bob's membership for another year, or until replacement is found.
  - Phil Lanier, Chairman of the E&O Committee, said Bob is a vital member of and a large contributor to the Committee.
  - Christian asked if the Board had the authority to do this; Foster replied yes, it is the Board's decision.
  - Sayre said the Board should approve as 2-3 people are needed.
  - Sayre moved to extend Bob Rives E&O membership for 2 years; Hietpas seconded.
  - General Board discussion.
  - Motion passed unanimously.
12. Discussion and possible action on B-3 Raw water line going up hill from Mariner to Malabar.
- Foster showed the Board a picture of an 8" pipe that is leaking and is not sitting on the support; this is a raw water line to the A plant. The gasket has been there since 1987, and the whole line needs to be looked at by an engineer.
  - Goff asked if LMUD had the equipment to do it; Foster replied no.
  - Christian asked when the pipe is used; Foster replied not often, but only when we start up the A plant (usually July or August).
  - Sayre asked if we would replace the whole pipe; Foster replied no, just fix the supports and install new gaskets.
  - Sayre said if we have to take the whole pipe out, we might consider replacing it; Foster agreed that might be appropriate.
  - No action was taken.
13. Discussion and possible action on Financials, Calendar
- Foster reviewed financials and said we are off to a good start in FY20 with strong revenue. Expenses are a bit over, but that is to be expected with high revenue.
  - There will be a special meeting Wednesday, March 18, 2020 at 9:30AM.
  - No action was taken.

**CONSENT AGENDA-** The following consent items may be approved by one Board vote. Any Director may pull consent items from the consent agenda for discussion.

**Christian moved to approve the consent agenda; Goff seconded. Motion passed unanimously.**

- 14. Approve Minutes of Regular Meeting on February 12, 2020.
- 15. Approve Suggested Write-Offs.

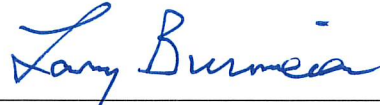
ADJOURNMENT

The meeting was adjourned at 10:43AM



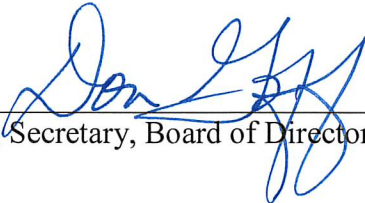
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Loyd Smith, Finance/Administration Manager

Minutes approved on the 8th day of April 2020.



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Larry Burmeier, President, Board of Directors

ATTEST:



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Don Goff, Secretary, Board of Directors