

# FINAL

## LMUD – Community Advisory Committee - Meeting Minutes

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DATE: Friday, August 26<sup>th</sup>, 2011 (10:00am)  
MEETING: Monthly CAC meeting  
LOCATION: LMUD Conference Room  
ATTENDEES: Chad Pierce, Keith Williams and Earl Foster  
NOT IN ATTENDANCE: Nathan Miller, Tom Armstrong, Tom Brewer

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### AGENDA:

- Discuss finding an Out of District member to server on the CAC
- Discuss how the CAC can help improve the look and feel of the LMUD website
- Adjourn

### MINUTES:

1. Out of District Member:
  - a. We discussed placing an article in the Lake Travis View OR the LMUD website to identify anyone interested in serving on the CAC. If we receive a number of applications then the Co-Chairs will review them and make a recommendation to the BOD.
  - b. Earl will include this in his report to the BOD to see if anyone on the Board may know someone who would consider serving on the CAC.
2. Website:
  - a. Linda Wishard (from the APC) was unable to attend the CAC meeting however, Earl explained how the APC would like the CAC to help improve the look and feel of the website and give recommendations on possible changes to the District website so it is more effective in communicating with rate payers.
  - b. We reviewed the APC meeting minutes and discussed some of their suggestions, such as:
    - i. Add bio pictures of LMUD staff and emails so customers could contact them directly.
    - ii. How to Conserve Water
    - iii. Addition of email for Board members and Committee chairs.
  - c. Chad suggested that we ask friends, neighbors and district customer we know to critique the District website and report any issues they may find that could be improved such as navigating through the website or identify any additional information they would like to see on the website.
  - d. We will discuss our findings at the next CAC meeting
  - e. Chad will contact Margaret to try and get a working email for Tom Armstrong.
3. Earl will have the CAC "Resolutions" link fixed on the website.
4. The CAC members agreed the committee will meet at the district office 10:00 a.m. Friday September 30<sup>th</sup>.
5. With no further business to be discussed, the meeting was adjourned at 11:00 a.m.

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## TO-DO LIST:

1. Gather customer comments regarding the district's website and be ready to report their findings at the next meeting.

## END OF MEETING

NOTE: SHOULD THE READER FIND INACCURATE OR OMITTED INFORMATION IN THESE MINUTES, PLEASE ADVISE CHAD PIERCE VIA EMAIL; OTHERWISE, WE SHALL CONSIDER THESE MINUTES AS AN ACCURATE REPRESENTATION OF THE MEETING.

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REPORT BY:

Chad Pierce  
CAC Secretary

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