

MINUTES of MEETING
ADMINISTRATION, PERSONNEL & COMMUNITY RELATIONS (APC) COMMITTEE

March 8, 2013

Present- Tom Armstrong, Norty Markham, Don Goff, Skip Ferris, Chuck Moreland, Earl Foster, General Manager and Tom Brewer (Board Member).

The meeting was called to order by Tom Armstrong at 2:35p.m.

Agenda Items:

1. Review suggested changes to the Personnel Manual

A motion was made by Tom Armstrong, seconded by Norty Markham that we accept the changes made to date. This motion carried 5-0.

We then reviewed and discussed new changes to the manual and these will be included in our final recommendation to the Board for their consideration.

Skip Ferris made a motion that the Personnel Policy Manual & Return of District Property be amended to include a provision that the General Manager inventory equipment supplied to each employee and be signed by the employee and their supervisor. This motion failed for lack of a second.

2. Review Benefits

A motion was made by Tom Armstrong, seconded by Don Goff that we review benefits in the manual except those contained in Article IX(which will be reviewed at our next meeting) This motion carried 5-0.

A motion was made by Tom Armstrong, seconded by Norty Markham that we RECOMMEND to the board that Section 8.5,C-1, be amended to increase the \$100 paid for On- Call duty to \$125 and to eliminate the additional \$3.75 for each hour of overtime. This motion carried 5-0.

Our next meeting will be on April 5, 2013 at 2:30 p.m. At this meeting we will review the benefits in Section IX of the Personnel Policy Manual.

The meeting was adjourned at 4:00 p.m.

These minutes approved this 13th day of March 2013.

Yeas 5 Nays 0 Abstain 0

Chuck Moreland

Chuck Moreland

Secretary