

# Engineering and Operations Committee Meeting

## Minutes

April 22, 2014

The meeting was convened at 3:20 P.M., Thursday, April 22, 2014, at the Lakeway Municipal Utility District's office located at 1097 Lohman's Crossing, Lakeway, Texas 78734-4459.

The following Engineering and Operations (E&O) Committee Members, General Manager (GM), and Board Liaison were in attendance:

Earl Foster, *General Manager, Lakeway M.U.D.*,  
Jerry Hietpas, *Board Member and Board Liaison to Committee*,  
Bob Rives, *Committee Member (Secretary)*,  
Pat Rossmiller, *Committee Member*,

Not in attendance:

Don Walden, *Chairman*,  
Wayne Seime, *Committee Member*.

The meeting's agenda had been distributed to all Committee members by Earl Foster on April 1, 2014. The designated Agenda for the meeting was:

### 1. Review Clearwell Bids.

Mr. Foster reviewed the agenda item and distributed a Recommendation for Award of Contract summary report saying the Lakeway M.U.D. engineer's recommendation was to award the 1.0 MG Clearwell Project, with cast-in-place baffles at a cost of \$1,333,250, to DN Tanks, Inc. The committee had questions regarding a built-in drain slope at the base of the tank regarding drainage issues. Mr. Foster explained the engineering problems in designing such a perfect slope to the drainage area; however, with the caveat that the company could devise a general drainage slope for some of the area within the tank floor. After a discussion it was clear that the tank required cast-in-place baffles instead of precast baffles which would help reduce future maintenance costs. The extra costs of about \$38,000 was felt to be well worth the cast-in-place baffles. The Committee was pleased that the over-all bids were below the original Project Engineer's estimate.

The start date is predicated on receiving a schedule from the contractor. Normally this takes 150 days from approval or the go ahead edict. Mr. Foster believes that a finish date of February 1, 2015 is reasonable. He did mention that once the project is complete there would be a leak test of the tank and such should be considered in the time allocation. This brought on another discussion as to when the High Service Pump would be finished. Again, Mr. Foster said

that detail plan should be ready in June with a go-to-bid date of August 1, 2014. He said the estimated finish date of the HSP would coincide with the Clearwell Project.

Since a quorum was not available at the meeting it was decided by the Committee members present (and this was seconded) that we recommend the award for the W-3 WTP 1.0 MG Clearwell Project with cast-in-place baffles at a cost of \$1,333, 250 to DN Tanks, Inc. However, in order to obtain a majority vote of the members, an e-mail of the Minutes and the recommendation was sent to Committee members Mr. Seime and Mr. Walden for their review and vote on the proposed recommendation to the Board, on this afternoon of April 22, 2014 (@5:00PM). Subsequent to the meeting Mr. Don Walden approved the recommendation, thus a majority of the E&O Committee were in favor of the resolution.

The next meeting date was determined to be May 15, 2014. Regular business was completed and the meeting was adjourned at 4:00 P.M.

The minutes have been read and approved by e-mail:

These minutes approved this 22 day of April, 2014.

Yeas 3, Nays 0, Abstain     .

Robert Rives, Secretary, E&O Committee, Lakeway MUD