

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
March 11, 2015

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Larry Burmeier Mel Neese Tom Brewer Kay Andrews Jerry Hietpas
Staff Present:	Earl Foster Loyd Smith
Counsel Present:	Patricia Carls

QUORUM

1. Determine Quorum and Call to Order

Meeting was called to order at 9:30AM.

Burmeier declared a quorum of Directors present and called the meeting to order.

2. Pledge of Allegiance was led by Burmeier.

CITIZENS

3. None

AGENDA ITEMS:

4. Discussion/Action on Engineering agreement with HDR to do Preliminary Engineering on I-4 under-drain and S-5 Reuse system.

- Foster reviewed the agreement.
- Brewer noted it would be helpful to identify abbreviations.
- Hietpas moved to approve the agreement up to \$30K; Andrews seconded.
- Motion passed 4-1; Neese voted against.

5. Discussion/Action on Recommendation for Award of Contract for W-3 WTP High Service Pump Station, Transmission Pipelines, & Miscellaneous.

- Gary Hampton of Keystone Construction spoke in support of the Keystone Bid.

Burmeier stated the Board would now go into Executive Session per Section 551.072 of the Texas Open Meetings Act.

Board went into Executive Session at 9:40AM.

Board came out of Executive Session at 10:38AM.

- Hietpas stated the Board should consider the decision on the basis of the best value as shown by the Bid Document.
- Hietpas moved to accept the bid submitted by Excel Construction.
- Andrews Seconded
- Motion passed unanimously.

6. Discussion/action on Proposed Wholesale Wastewater Capacity and Services Agreement with Travis County MUDS 11, 12, and 13.

- Foster reviewed the agreement; asked for Board Direction in terms of a sub-committee and/or Board Work Session(s) to review agreement.
- Hietpas asked if he was correct in stating that the Board is in favor of developing a proposal; the Board wants this to happen.
- Neese stated since this is a 30-40 year agreement care should be exercised. Suggested a Board Work Session prior to first committee meeting to give committee clear direction on Board's position.
- Hietpas noted it was a scheduling issue, and the President can schedule Committee and Work Session meetings and the two can go in parallel.
- Hietpas moved that the Board form a Sub-Committee to develop a proposal covering the Wholesale Agreement with Travis County MUDs 11,12, and 13 and that the Committee members be the GM, Counsel, President Burmeier, and Director Tom Brewer.
- Motion passed unanimously.

7. Discussion/Action to join AWBD or CASE Organizations.

- Andrews reviewed the organizations.
- General Board Discussion.
- Brewer moved to join both organizations; Andrews seconded.
- Neese called for vote; no second.
- Neese stated that Directors should pay own expenses to attend meetings.

- Burmeier said the Board could not afford to send all members to the meetings and perhaps one or two could go.
- Neese pointed out the Board would have to vote on travel expenses.
- Vote on Brewers Motion was 4-1. Neese voted against.

CONSENT AGENDA:

8. Approve Minutes of Regular Meeting of February 11, 2015.
 - Brewer moved to approve consent agenda; Neese seconded
 - Andrews pulled Write-offs of Bad Debts.
 - Brewer moved to approve Minutes on the Consent Agenda; Neese seconded.
 - Motion passed unanimously.
9. Approve Write-off of Bad Debts.
 - Andrews expressed concern over one Bad Debt.
 - Foster reviewed collection procedures.
 - General Board Discussion.
 - Brewer moved to approve Bad Debts; Hietpas seconded. Motion passed 4-1; Andrews voted against.

FINANCIAL REPORT:

10. Financial Report
 - A. Discussion of Financial Report for January 2015.
 - B. Discussion of Budget versus Actuals through January 2015.
 - C. Discussion of Calendar.
 - D. Discussion of Check Register.

ADJOURNMENT

The meeting was adjourned at 11:24AM.




 Loyd Smith, Finance/Administration Manager

Minutes approved on the 15th day of April, 2015.


 Jay Burmeier
 President, Board of Directors

ATTEST:


 Secretary, Board of Directors